

MINUTES: Crouch Neighbourhood Resource Centre (CNRC) Board of Directors Meeting**Date:** June 24, 2022**Present:** Jeff Duncan (Chair), Rebecca D'Souza (Vice Chair), Kevin Davidson (Secretary), Diane MacMillan (Treasurer), Carolina Cohoon, James Dean, Trevor Johnson, Sasha Scott.**Non-voting:** Jennifer Martino**Guests:** Hamilton Road Community Members (see attendance list)**Regrets:** Max Bodnar **Absent:** James Dean

ITEM	DISCUSSION	ACTION ITEMS
Welcome and Regrets	Meeting started at 6:38 PM Max Bodnar sent his regrets and gave his proxy to Kevin Davidson.	
Declaration of Conflicts of Interest	None	
Additions/Deletions to Agenda	MOTION to approve the agenda: Don McLeod; seconded by Sasha Scott. CARRIED	
Approval of Minutes from 2021 AGM	MOTION to accept the minutes from 2021 AGM: Rebecca D'Souza; seconded by Kevin Davidson. CARRIED	

Financial Statements	<p>The financial year ended on December 31, 2021. Revenue totalled \$491,240 with special thanks to United Way; City of London; Ministry of Heritage, Sport, Tourism and Culture Industries; Human Resources Development Canada; individual donors and other foundations. Additional thanks to London Public Library for the in-kind donation of office and program space.</p> <p>Expenses by category: Administrative: 4% Program staff: 60% Program supplies: 33%</p> <p>Ford Keast completed our 2021 audit. Assets increased by \$72,278, and liabilities increased by \$26,321. Revenue decreased by \$101,076 primarily due to unparalleled COVID relief funding in 2020. Expenditures decreased by \$32,071.</p> <p>The organization ended the year in an operating deficit of \$39,211, which was offset by \$50,955 in COVID-related government assistance.</p> <p>Ford Keast was satisfied that accounting policies and practices were appropriate, and no matters were identified that required further investigation, nor did they advise any control deficiencies.</p> <p>MOTION to approve the CNRC 2021 Audit: Diane MacMillan; seconded by Rebecca D'Souza. CARRIED</p>	

	<p>MOTION to approve Ford Keast as the auditor for CNRC for the fiscal year 2022: Don McLeod; seconded by Carolina Cohoon. CARRIED</p>	
Returning Directors	<p>Jeff Duncan is moving to past-chair. Diane MacMillan has completed a 6-year term and is not standing for re-election James Dean has completed a 6-year term and is not standing for re-election. 7 board members will be returning</p>	
New Director	<p>MOTION to elect Carrie Charters to the CNRC Board of Directors: Kevin Pole; seconded by Sasha Scott. CARRIED</p>	
Annual Report	<p>CNRC is proud to have served 1,667 unique individuals in the Hamilton Road neighbourhood through our mission. See hard copy for all other details.</p>	

Adjournment	With no further business and no additional questions from the floor, Jeff Duncan called the meeting to a close.	
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